

BANKING SESSION PLAN 2025-26 (STANDARD XI)

MONTH	UNITS	TOPICS COVERED	
		THEORY	PRACTICAL
Jul-25	UNIT -1 BANKING INDIAN BANKING SYSTEM /UNIT 1: COMMUNICATION SKILLS - III	Definition of Banking and basic function of banker Understand the history, structure and various functions of RBI Commercial and private banks, public sector banks # Methods of communication-Verbal Non-verbal Visual	# Writing pros and cons of written, verbal and non-verbal communication # Listing do's and don'ts for avoiding common body language mistakes
		Foreign and Regional Rural Banks / CO-Operative Banks # Communication styles assertive, aggressive, passive aggressive, submissive, etc.	# Observing and sharing communication styles of friends, teachers and family members and adapting the best practices # Role plays on communication styles.
	UNIT 2-BANKER AND CUSTOMER /UNIT 1: COMMUNICATION SKILLS - III	SESSION 1- Relationship between Banker and Customer. SESSION 2- special types of customer. # Writing skills to the following: • Sentence • Phrase • Kinds of Sentences • Parts of Sentence • Parts of Speech • Articles • Construction of a Paragraph	# Writing pros and cons of written, verbal and non-verbal communication # Listing do's and don'ts for avoiding common body language mistakes
		SESSION 3- Retail and Wholesale Banking. # Describe the importance of dressing appropriately, looking decent and positive body language	# Demonstration of impressive appearance and groomed personality # Demonstration of the ability to self- explore
Aug-25	UNIT 2 BANKER AND CUSTOMER /UNIT 2: SELF - MANAGEMENT SKILLS - III	SESSION 4- Deposit Accounts- SAVING/CURRENT/FIXED # Describe the term grooming SESSION 5- Opening and operations of Accounts # Prepare a personal grooming checklist	# Demonstration of impressive appearance and groomed personality # Demonstration of the ability to self- explore
		SESSION 6- Nomination SESSION 7- KYC SESSION 8 - PASSBOOK # Describe the important factors that influence in team building	
		SESSION 9- Minors SESSION 10- Partnership and companies # Meaning and importance of time management – setting and prioritizing goals, creating a schedule, making lists of tasks, balancing work and leisure, using different optimization tools to break large tasks into smaller tasks. 3. Introduction to word processing.	Demonstration and practice of the following: • Listing the features of word processing • Listing the software packages for word processing • Opening and exit the word processor • Creating a document
	UNIT 2 BANKER AND CUSTOMER /UNIT 3: INFORMATION AND COMMUNICATION TECHNOLOGY SKILLS - III		
Sep-25	UNIT 3- EMPLOYMENT OF BANK FUNDS /UNIT 3: INFORMATION AND COMMUNICATION TECHNOLOGY SKILLS - III	SESSION 1- Liquid Assets # Software packages for word processing. SESSION 2- Investment in securities # Opening and exiting the word processor. # Creating a document	Demonstration and practice of the following: • Listing the features of word processing • Listing the software packages for word processing • Opening and exit the word processor • Creating a document
	MID TERM EXAMINATION 16 SEPTEMBER 2025-1 OCTOBER 2025		

Oct-25	UNIT 3- EMPLOYMENT OF BANK FUNDS /UNIT 3: INFORMATION	SESSION 3 Advances - Secured and unsecured loans SESSION 4- Loans	. Demonstration and practicing the following:
	UNIT 3- EMPLOYMENT OF BANK FUNDS /UNIT 4: ENTREPRENEURIAL SKILLS- III	SESSION 6- Cash SESSION 7 Overdraft #Values in general and entrepreneurial values	Listing of entrepreneurial values by the students
		SESSION 8-PURCHASE AND DISCOUNTING BILLS #Entrepreneurial value orientation with respect to innovativeness, independence, outstanding performance and respect for work	# Group work on identification of entrepreneurial values and their roles after listing or reading 2-3 stories of successful entrepreneur. # Exhibiting entrepreneurial values in Ice breaking, rapport building,group work and home assignments.
Nov-25	UNIT 3- EMPLOYMENT OF BANK FUNDS /UNIT 4: ENTREPRENEURIAL SKILLS- III	SESSION 9- Modes of creating charge on securities #Values in general and entrepreneurial values	Preparing a list of factors that influence attitude in general and entrepreneurial attitude
		SESSION 10- Types of securities # Tendency to take moderate risk	Demonstrating and identifying own entrepreneurial attitudes during the following micro lab activities like thematic appreciation test
	UNIT 4 - LAWS RELATING TO NEGOTIABLE INSTRUMENT/UNIT 4: ENTREPRENEURIAL SKILLS- III	SESSION 1- Cheque # Enjoying freedom of expression and action	Preparing a short write-up on "who am I"
		SESSION 2- Bills of exchange and promissory notes # Looking for economic opportunities	Take up a product and suggest how its features can be improved
Dec-25	UNIT 4 - LAWS RELATING TO NEGOTIABLE INSTRUMENT/UNIT 4: ENTREPRENEURIAL SKILLS- III	SESSION 3 - Crossings # Believing that we can change the environment	Group activity for suggesting brand names, names of enterprises, etc.
		SESSION 4- Endorsement # Analyzing situation and planning action	Group activity for suggesting brand names, names of enterprises, etc.
		SESSION 5- Dishonour, Noting AND Protesting of BE # Involving in activity	Group activity for suggesting brand names, names of enterprises, etc.
		SESSION 6- Liabilities of parties	
		WINTER BREAK	
JAN	UNIT 5 COMMUNICATION AT WORKPLACE /UNIT 5: GREEN SKILLS - III	SESSION 1- Introduction and Greeting at Work place SESSION 2- Framing of questions and sentences. # Main sectors of green economy- Ewaste management, green transportation, renewal energy, green construction, water management	Preparing a poster on any one of the sectors of green economy
		# Important government schemes for development of livestock dairy and purity in India. Their important features and eligibility criteria. # Policy initiatives for greening economy in India	
Feb-26	UNIT 5: GREEN SKILLS - III	Session 3- Dealing With Customers And Banking Environment Stakeholders in green economy Role of government and private agencies in greening cities, buildings, tourism, industry, transport,renewable energy, waste management, agriculture, water, forests and fisheries.	Preparing posters on green Sectors/Areas: cities, buildings, tourism, industry, transport, renewable energy, waste management, agriculture, water, forests and fisheries
		REVISION	
Mar-26	ANNUAL EXAMINATION 2026		