

**GOVT. OF NCT OF DELHI**  
**DIRECTORATE OF EDUCATION**  
**ESTABLISHMENT –IV BRANCH, OLD SECRETARIAT, DELHI**  
**Website: <http://www.edudel.nic.in>**

No.: DE.4/8/23/E-IV/Lab.Asstt.(Promotion)/2023-24/ 78-83 Dated : 28/1/26

**CIRCULAR**

This office had promoted 53 Group-D employees of various Department of GNCT of Delhi, to the post of Laboratory Assistant in Directorate of Education, GNCTD vide order No. DE.4/8/23/E-IV/Lab.Asstt.(Promotion)2023-24/05-10 dated 05/01/2026 vide which all employees were invited for document verification on dated 15/01/2026 at E-IV Branch. Out of which, 05 employees found deficiencies during verification (mentioned in Annexure-A) and 15 employees were absent in document verification (mentioned in Annexure-B) whose details mentioned below.

**(Annexure-A):-**

The following promoted Laboratory Assistants have issued deficiency memo during document verification:-

Sl. No.	Name	Date of Birth	Cat.	Present Post	Department	Deficiency details
1	Sanjay Kumar	09/02/1969	SC	Sweeper	Directorate of Education	SC Certificate not available ID Card Not available Science with Practical not clearly mentioned
2	Naresh Kumar	05/07/1977	SC	OT/CSSO Asstt.	Deep Chand Bandhu Hospital	Appointment Order Copy not provided
3	Pramod Kumar	30/07/1972	SC	Attendant	School Health Scheme, Directorate of Health Services, GNCTD	Science with Practical not clearly mentioned
4	Ashok Kumar	15/02/1975	GEN	Waterman	Directorate of Education	Science with Practical not clearly mentioned
5	Deepak Kumar	22/09/1988	SC	Peon	Directorate of Education	Science with Practical not clearly mentioned ID Card Not available Period of joining date/initial joining not available

**(Annexure-B):-**

The following promoted Laboratory Assistants were absent during document verification:-

Sl. No.	Name	Date of Birth	Category	Present Post	Department
1	Ram Pal Sharma	10/12/1968	GEN	MTS	PWD Delhi
2	Guddi Rani	10/05/1973	OBC	MTS	Trade & Tax
3	Naveen Gandas	13/01/1975	OBC	Record Lifter	Delhi Archives
4	Sanjay Kumar	01/10/1969	SC	Attendant	Dr. Hedgewar Arogya Sansthan, Karkardooma, Delhi.
5	Kanchid Mal	20/12/1978	SC	Nursing Orderly	Dr. Hedgewar Arogya Sansthan, Karkardooma, Delhi.
6	Chandra Nand Singh	03/01/1973	OBC	Nursing Orderly	Dr. BSA, Hospital, Rohini
7	Ashok Kumar Sharma	10/07/1984	GEN	Nursing Orderly	Dr. Hedgewar Arogya Sansthan, Karkardooma, Delhi.
8	Mukesh Kumar	10/02/1984	SC	Peon	Directorate of Education
9	Pawanwati	10/07/1974	OBC	Waterwoman	Directorate of Education
10	Manju	05/07/1987	SC	Peon	Directorte of Education
11	Chanderwati	03/04/1977	GEN	Waterwoman	Directorate of Education
12	Poonam	20/02/1985	SC	Peon	Directorate of Education, DDE (NE-II)
13	Shiv Dayal	01/05/1970	SC	Peon	Maulana Azad Medical College, GNCTD
14	Pushpa Mishra	01/12/1970	GEN	Peon	Directorate of Education
15	Vishank Vatsal	28/07/1997	SC	Nursing Orderly	Dr. Hedgewar Arogya Sansthan, Karkardooma, Delhi.

The above promoted Laboratory Assistants mentioned in Annexure-A are hereby directed to submit their reply of deficiency memo till 10/02/2026 in E-IV branch.

Further, employees mentioned in Annexure-B, who were absent during document verification, are hereby given a last & final opportunity for document verification on dated 10/02/2026 (Timing 11:00 AM to 03:00 PM) at E-IV Branch, Room no.11-B, DOE, Old Secretariat, Delhi-110054.

Failing which it would be presumed that all employees mentioned in Annexure A & B are not willing for promotion and their promotion orders to the post of Laboratory Assistant shall stand cancelled without any further notice. Further HOD of the concerned departments are requested to informed the promoted employees of their department and inform the Directorate of Education, GNCTD about their current status latest by 10/02/2026.

**Section Officer (E-IV)**

**Digitally signed by**

**Meenakshi Manchanda**

No.: DE.4/8/23/E-IV/Lab.Asstt.(Promotion)/2023-24/

**Date: 28-01-2026**

Dated

Copy to :

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1. P.S. to Secretary (Education), Old Sectt., Delhi.
2. P.S to Director of Education, Directorate of Education, GNCTD
3. Heads of Departments Concerned, GNCTD
4. PA to Addl. DE,(Admn.) Old Sectt., Delhi.
5. OS (IT) to upload this order on the website of the Department.
6. Official Concerned.

**Section Officer (E-IV)**